

# Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

## Meeting Minutes – February 13, 2023

### **Call to Order:**

The Meridian Rural Fire Protection District meeting for February 13, 2023, was called to order at 4:16 p.m. by Commissioner Ward. Roll call was taken.

### **Roll Call:**

Attendees: Commissioner Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, Attorney John Fitzgerald, MFD Chief Kris Blume.

### **Approval of Agenda:**

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

### **Approval of the Minutes:**

Motion was made and seconded to approve the minutes from the January 9, 2023. Motion approved.

### **Treasurer's Report: Provided by Commissioner Howell:**

- Approve and pay bills as follows:
  - Check #5461, City of Meridian, \$118,249.15 December 2022 A, B, & C Budgets, Invoice #2943
  - Check #5462, Kathleen Roma & Associates, \$259.50 Accounting Services, Invoice #69632
  - Check #5463, John O. Fitzgerald, \$1,757.09 General Legal Services, Invoice #2023-02
  - Check #5464, Judy Gerhart, \$317.42 Consulting Services, Invoice #1-23-2023-1

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- Motion made by Commissioner Howell to accept and pay stated bills. Motion passed.
- Current net cash position is currently \$5,841,875.27
- Received statements from both LGIP and US Bank (December 2022) to reconciled. LGIP reconciled for December 2022 and January 2023.
  - LGIP \$4,513,416.98
  - US Bank \$1,328,458.29 (includes January 2023 tax check)
- Worked with Judith Gerhart to complete files for annual audit for 2023.
- John with Zwygart & Associates worked with Commissioner Howell preparing 2023 Audit. Results will be presented to the commissioners in April 2023.
- Commissioner Ward signed warranty deed from Ada County. Commissioner Howell received voice mail. MRFPD will receive check once the property closes per Ada County timeline.
- John O. Fitzgerald reminded the Commissioners open meeting law rules and to refer all correspondence through John O. Fitzgerald.

### **Old Business:**

- Chief Blume provided updates on Stations 7 & 8. All construction at both locations is currently on track and on schedule within established budget guidelines.
- Staffing for both stations on track with 1/9/23 lateral class graduating all (6) candidates 2/14/23.
- April 2023 will be a full 16-week Fire Academy for new Meridian Fire recruits and lateral experience. Full academy of 16. Plan is to have all academy prospects identified and set by end of February 2023.

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- Commissioner Ward will follow up regarding Lake Hazel Property.
- No other old business discussed

### **New Business:**

- Resolution 23001 approving professional services agreement with Fire Code Consultants Northwest Inc. John O. Fitzgerald explained that resolutions 23001 memorializes the previous agreement to be signed by Commissioner Ward.
- Resolution 23002 approving the purchase/sale agreement with Ada County Highway District for the right of way parcel on the Lake Hazel property. Commissioner Ward signed the updated agreement.
- Active Shooter Joint Powers Agreement Response Plan with Ada County Sheriff's Office. John O. Fitzgerald explain the agreement plan with the Ada County Sheriff's Office as it relates to the agreement with the Meridian Rural Fire Protection District as services provided through the City of Meridian Fire Department. Chief Blume to speak with City of Meridian regarding their JPA with Ada County Sheriff's Office pertaining to active shooter JPA. John O. Fitzgerald would recommend that the MRFPD follow the Meridian Fire Departments lead. Chief Blume report back at the March 2023 meeting.
- John O. Fitzgerald asked that commissioners follow-up with Fire Code Consultants Northwest Inc received the signed agreement. John O. Fitzgerald will send updated agreements
- Commissioner Howell asked for a copy of our annual budget hearing publishing for 2022. Commissioner will email copy to Commissioner Howell.
- No other New Business.

Motion was made by Commissioner Ward and seconded (Commissioner Howell) to adjourn the February 13, 2023, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:37 PM MT.

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