

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – January 13, 2020

Call to Order:

The Meridian Rural Fire Protection District meeting for January 13, 2020, was called to order at 4:00 p.m. by Commissioner Ward. Roll call was taken.

Attendees: Commissioner Marvin Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, Councilman Brad Hoaglund, Deputy Chief Charlie Butterfield, Fire Chief Mark Niemeyer, and John Fitzgerald

Approval of the Agenda:

Motion was made and seconded to approve the meeting agenda as presented. Motion approved.

Approval of the minutes:

Motion was made and seconded to approve the minutes from the December 9, 2019, MRFPD meeting. Motion approved.

Introductions:

Introduction and welcome of new (returning) City Councilman, Brad Hoaglund. Councilman Hoaglund is the 2020 Fire Department liaison.

Swearing-in of Commissioner Howell

Commissioner Howell was sworn in as Commissioner for the Meridian Rural Fire Protection District, sub-district #2. Certificate of Election was signed.

Treasurer's Report:

- Approve and pay bills as follows:
 - ✓ Check #5321, City of Meridian, \$92,864.51, November 2019, A, B & C Budgets, Invoice #2669
 - ✓ Check #5322, Fire Code Consultants Northwest, \$337.80, Fire Inspection Fees, Invoice #2019-77
 - ✓ Check #5323, John O. Fitzgerald, \$836.24, General Legal Services, December 2019 Invoice

A motion was made and seconded to approve and pay checks numbered 5321 through 5323 as presented. Motion approved.

- Net cash position is currently \$3,174,809.36.

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- The November/December US Bank Statements and the December 2019 LGIP statement was presented for review and approval.
- Annual audit is currently being prepared and is tentatively scheduled to be presented at the February MRFPD meeting. The auditors met with Judy Gerhart on January 6th to obtain all necessary documents for the audit.
- Notice of Taxable Wage Rate form was received from the Idaho Department of Labor. Form 967 from the Idaho Annual Withholding Report was also received from the Idaho State Tax Commission. Updated and missing W-9's were requested and provided to Harris & Co.

Old Business:

1. Update on exemption request letter to Ada County for Sprinkler Plan Reviews. Chief Niemeyer reached out to the Director of Development Services for Ada County. She is producing a letter from her office to the Ada County Commissioners requesting approval.
2. Further discussion on the Lake Hazel property road design and right of ways. Chief Niemeyer has met with the Parks Department, the City's Deputy Attorney, and the City's Finance Department and discussed the Rural Fire District's agreement to contribute on the design phase of the road and to also note that the District, as of now, is not contributing to the construction phase of the project. The Parks Department's timeline for completion is not in line with the Fire Department's timeline for constructing a new fire station in that area. The City is looking into funding the entire roadway project. The City would then request right of way access from the District in order to construct the road. Possession of the 4 acres that the Rural owns was taken by the District on Jan 1st, 2020. Commissioner Ward asked about the current residential tenant on the property. Chief Niemeyer will follow up with Clair Bowman as to the status of the tenant and will also follow-up with some items and vehicles that have been left on the property. He will look into who the current rightful owner is and how to go about the disposal or removal of these items.

New Business:

1. Chief Niemeyer spoke briefly regarding new councilman Brad Hoaglund and his history as a previous council member and Fire Department liaison.
2. Chief Niemeyer announced to the Commission that the Fire Department is considering asking for approval of a budget amendment sometime in May, 2020. The Department would be asking for three additional shift battalion chiefs. Chief Niemeyer explained the need to the Commissioners and if that amendment is approved by City Council, there would be a District cost share involved. Chief Niemeyer will be bringing numbers and data for discussion to the District as we get closer to May 2020.
3. Chief Butterfield reported that Meridian Fire ran 7,756 calls in 2019 with over 9,000 apparatus responses. Multiple apparatus calls make up 15% of our call volume with 85% being single apparatus calls.

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4. Station 6 update sent to the Commissioners by email. Ribbon cutting (Fire hose Uncoupling) will be March 12th at 11:00 a.m. Chief Niemeyer thanked the Commissioners again for fronting the staffing costs for the Station 6 personnel for the first year in order to have them ready for the station opening.
5. Commissioner Howell asked if he could research having MRFPD polo shirts made for the Commissioners to wear for Department or District events/functions.

Motion was made and seconded to adjourn the January 13, 2020, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:37 p.m.